

Inventory Startup Check List

Date Ordered	Date Received	Item	Where to get item
		Office Supplies	
		Shammy Holder	Walmart
		(3) Small Plastic Trash Cans	Walmart
		(1) Large Plastic Trash Can	Walmart
		Microwave	Walmart
		(4) Folding Chairs	Walmart
		Refrigerator	Walmart
		(2 boxes) Command Hooks	Walmart
		Pens	Staples
		Markers (sharpies, dry erase and highlighters)	Staples
		(2) Pen Holders	Staples
		(2) Tape w/dispenser	Staples
		(2) Staplers w/staples	Staple
		Paperclips	Staples
		Large Rubber bands	Staples
		Small Rubber Bands	Staples
		White-out	Staples
		Calculator	Staples
		(2) White Boards	Staples
		Key Labeler	Staples
		(2) Magnetic baskets for rewash/fastpass	Staples
		Drawer Organizer	Staples
		(2) Plastic Hanging Flier Holder	Staples
		(1) Plastic stand up Flier Holder	Staples
		(3) Rolling Chairs	Staples
		All in one printer/fax/ scanner	Staples
		(3) Business Card Holder	Staples
		(2) Large Clip Boards	Staples
		(1) Small Clip Board	Staples
		(8) Safety Glasses	Uline
		(2) Lockers	Uline
		First Aid Kit	Uline
		(2) Soap Dispenser	
		(2) Paper Towel Dispenser	

Date Ordered	Date Received	Item	Where to get item
		(3) Glade Spray Containers	Walmart
		(2) Flashlights	Walmart
		Bookshelf	Walmart
		Small 5 drawer organizer (coupon books)	Walmart
		(3) Candy Bowls	Walmart
		(3) Dog Treat Containers	Walmart
		Paper Shredder	Staples
		Desk	Staples
		(2) Scissors	Staples
		Label Maker	Staples
		Single Hold Punch	Staples
		Filing Cabinet	Staples
		(2) Green Hanging Files	Staples
		(2) folders	Staples
		Post-its	Staples
		Plastic clip board hanger	Staples
		(5) Radios	
		(3) Fire Extinguishers	
		Safe	
Tunnel			
10/17/17		Matts	Uline
10/17/17		(2 Pair) Yellow Boots	Uline
10/17/17		(4) Blue Wash Buckets w/ dollies	Uline
		(3) Plastic Cabinets	Lowes
		Fluid Film	Lowes
		CW TECH	CW Tech
		(2) 5 gal soap for prep brush buckets	CW Tech
		(4) Magic Mist	CW Tech
Chemical Room			
		Jumper Cables	Lowes
		Kolbalt Ratchet /Wrench/Socket	Lowes
		Screwdrivers (Flat head / Philips)	Lowes
		Grease Gun	Lowes
		8' Ladder	Lowes
		10' Ladder	Lowes
		(2) 4' Ladder	Lowes
		Impact Drill	Lowes
		Drill w/bits	Lowes
		Allen Wrenches	Lowes
		Crescent Wrench (all sizes)	Lowes
		Channel Locks (all Sizes)	Lowes
		(2) Red Gas Cans	Lowes
Date Ordered	Date Received	Item	Where to get item

Office Supplies			
		Money Counter (coin & dollars)	Sam's Club
		(2) Yellow Gas Cans	Lowes
		Blower	Stehl
		(2) Flat head shovels	Lowes
		(2) Spear shovels	Lowes
		(2) Scoop shovels	Lowes
		(2) Push brooms	Lowes
		Extension cords	Lowes
		Wire cutters	Lowes
		Hammer	Lowes
		Vice grips	Lowes
		Leveler	Lowes
		Tape measure	Lowes
		(2) Rakes	Lowes
		Funnels	Lowes
		(4) Flow brushes quickie clean	Lowes
		(2) Barrel chemical pumps	Uline
		Heavy duty gloves	Uline
		(2) Uline box trucks	Uline
		(4) Mop buckets	Uline
10/17/17		(6) Mop heads	Uline
10/17/17		(4) Mop handles	Uline
10/17/17		(2) Window Squeegees	Uline
10/17/17		(2) Green Long Buckets	Uline
10/17/17		Eye wash	Uline
		Plush Nylon Mat 3'x10'	Uline
		Snakes	
Lot/Site			
10/17/17		Cones	Uline
		(4) Silver trashcans	
		(2) clearance 7ft bars	
10/17/17		Air guns	Kachina
10/17/17		Air hoses	Kachina
10/17/17		(7) Transit boards	Stubblefield
10/17/17		Excessive mud sign	Stubblefield
10/17/17		(4) "A" frames	Stubblefield
		(2) 100ft Garden hoses	Lowes
		Flags	Re-use Old Flags
Vacuum Room			
10/17/17		(3) Metal shelves	Uline
10/17/17		Spray bottles	Uline
Date Ordered	Date Received	Item	Where to get item
Vacuum Room			
		Shop vac	Lowes

Chemical Room			
		(4) Brooms	Lowes
		(4) Dust pans	Lowes
		(4) Fast tracks	Uline
		Power washer	Water Cannon
		Toilet brushes	Walmart
Vending			
10/17/17		(10) Blue Magic Carpet Cleaner	
10/17/17		Black Jack Tire Shine	
10/17/17		Bug and Tar Remover (packet)	
10/17/17		Blue Magic Glass Cleaner (packet)	
10/17/17		(48) Armorall Tire Foam (4oz)	
10/17/17		(24) Armorall Tire Foam (20oz)	
10/17/17		(48) Armorall Extreme Wheel and Tire Cleaner	
10/17/17		(48) Armorall Protectant (4oz spray bottle)	
10/17/17		(100) Armoall Cleaning Sponge	
10/17/17		(100) Armoall Original Sponge	
10/17/17		(72) Tree – Cotton Candy	
10/17/17		(72) Tree – Pure Steel	
10/17/17		(72) Tree - Strawberry	
10/17/17		(72) Tree – Wild Cherry	
10/17/17		(72) Tree – Black Ice	
10/17/17		(72) Tree – Coconut	
10/17/17		(72) Tree – Vanillaroma	
10/17/17		(48) Sprayway Glass Cleaner (4oz small can)	
10/17/17		(24) Sprayway Glass Cleaner (Large Can)	
10/17/17		(12) Xenit Cleaner and Remover	
10/17/17		(3) Table Top Vending Stand for Trees	